AIAH POS
Easy Guide

Install, set up and start selling. Step by step, with pictures.

1. Download & install
2. Set up your shop
3. Add your menu
4. Sell
5. Connect the printer
6. End of the day
7. Activate your licence
★ Golden rules & help

An **Android** phone or tablet (Android 7 or newer)

Internet, only for downloading and activating

About **15 minutes** from download to first sale

AIAH POS does not work on iPhone. The pictures in this guide are simplified drawings; your phone may look a little different.

PART 1 · DOWNLOAD & INSTALL

Get the app on your phone

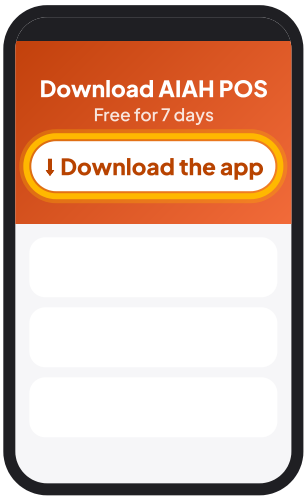
Do this on the phone or tablet you will use at the counter.

1 Open the website

Open **Chrome** on the phone and go to:

aiah-pos-web.vercel.app/download

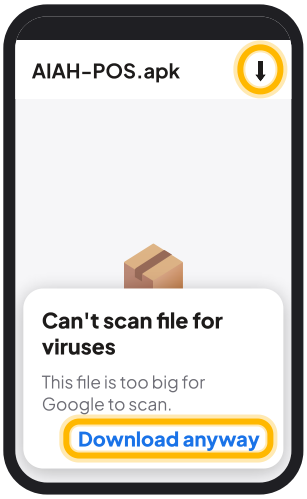
Tap the big **Download the app** button.



2 Download from Google Drive

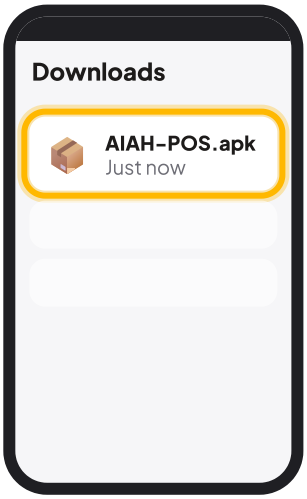
Google Drive opens. Tap the **download arrow ⬇** at the top of the screen.

💡 If Google says it **can't scan the file for viruses**, tap **Download anyway** . This is normal for app files.



3 Open the downloaded file

When the download finishes, tap the notification. Or open the **Files** app → **Downloads** and tap the AIAH POS file (its name ends with **.apk**).



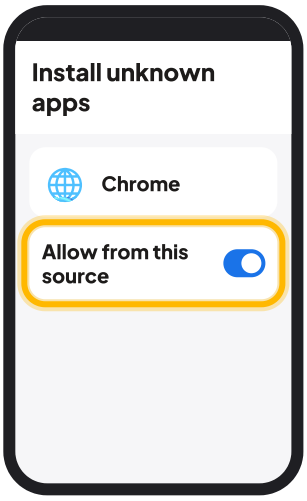
Install it

Android asks a few safety questions. Here is what to tap.

4 Allow the install

If the phone says it **can't install unknown apps**, tap **Settings**, turn on **Allow from this source**, then press **Back**.

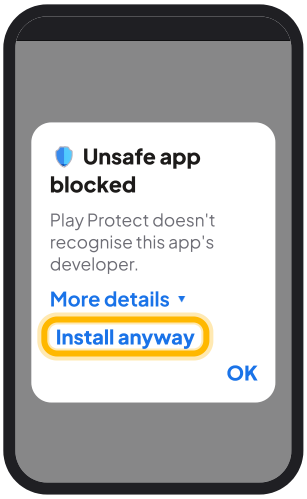
You only do this once.



5 Tap Install

The phone asks *"Do you want to install this app?"* Tap **Install**.

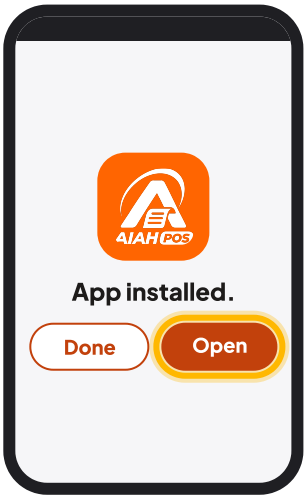
If **Google Play Protect** shows a warning, tap **More details** then **Install anyway**. Google shows this for every app that is not from the Play Store. AIAH POS is safe.



6 Open AIAH POS

When it says **App installed**, tap **Open**. Next time, find the orange **AIAH POS** icon on your home screen.

You can use **everything free for 7 days**. No sign-up needed.



PART 2 · SET UP YOUR SHOP

Tell the app about your shop

The first time you open AIAH POS, you see **Set up your shop**.

1 Shop name and logo

Type your **shop name** (for example *Bean There Café*). It prints on every receipt.

Tap **Add logo** to pick your logo from the gallery. You can skip this and add it later.

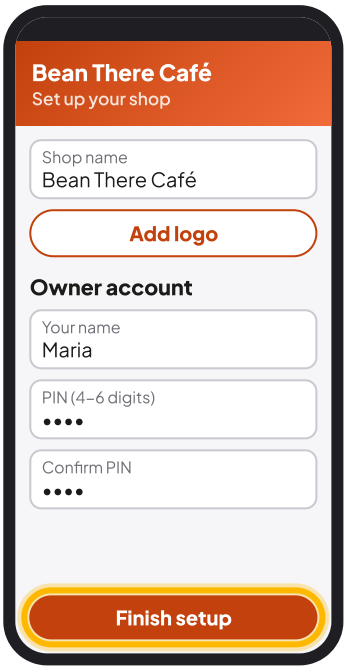
✍️ Type the shop name carefully. When you activate your licence, the name you type there is the one locked on your receipts.

Owner account

Type **your name**, then make a **PIN of 4 to 6 numbers**. Type the same PIN again in **Confirm PIN**.

Tap **Finish setup**.

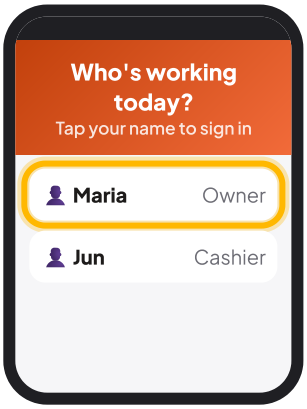
🔑 **Remember your owner PIN!** You need it to sign in, void sales, see reports and change settings. Write it down and keep it somewhere safe, away from the counter.



2 Signing in every day

Each time the app opens it asks **"Who's working today?"** Tap your name, type your PIN, and you are in.

Have staff? Add them later in **More → Manage users**. Cashiers can sell but cannot change prices or settings.



PART 3 · ADD YOUR MENU

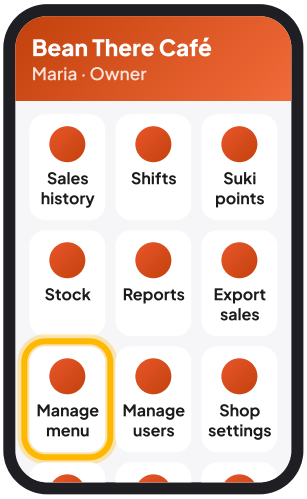
Put your products in the app

Do this once. You can change prices any time.

1 Open "More"

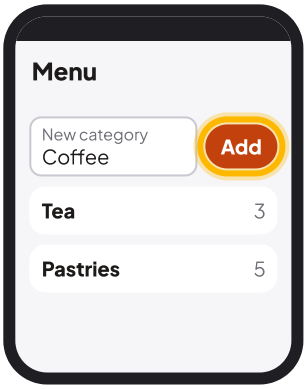
On the selling screen, tap the **⋮ (three dots)** button at the top right. This opens **More**, where all the settings are.

Tap **Manage menu**.



2 Make categories

Categories are groups, like **Coffee**, **Tea**, **Pastries**. Type a name in **New category** and tap **Add**. Repeat for each group.



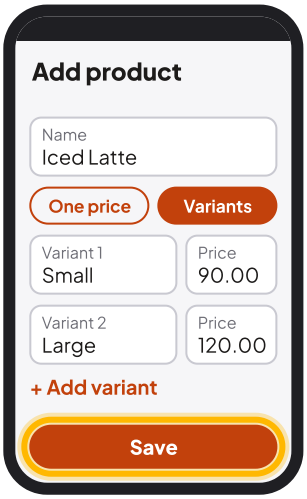
3 Add products and prices

Tap **Add product**. Type the **name**, pick the **category**, and add a photo if you like.

One price? Choose **One price** and type it.
Different sizes? Choose **Variants** and add each one, for example *Small ₱90*, *Large ₱120*.

Tap **Save**.

Type prices exactly as customers pay them. Tax is already included.



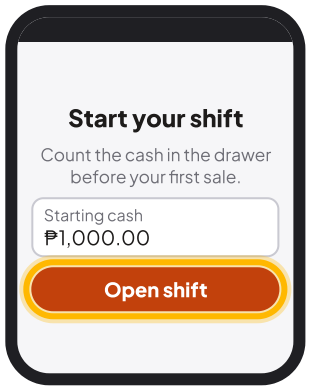
Make your first sale

Every day starts with opening your shift.

1 Start your shift

Count the money in your cash drawer. Type it in **Starting cash** (for example *1000*) and tap **Open shift**.

The app uses this to tell you how much cash should be in the drawer at closing time.

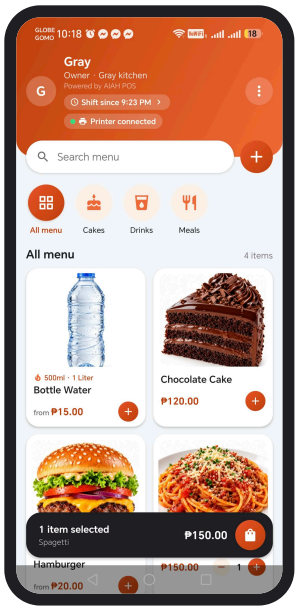


2 Tap what the customer orders

Tap the orange **+** on each product. If it has sizes, pick one. Use the **categories** or **Search menu** to find items fast.

The black bar at the bottom shows the items and the total. Tap the **orange bag button** on the right to pay.

✅ At the top you can see your shift time and whether the printer is connected.



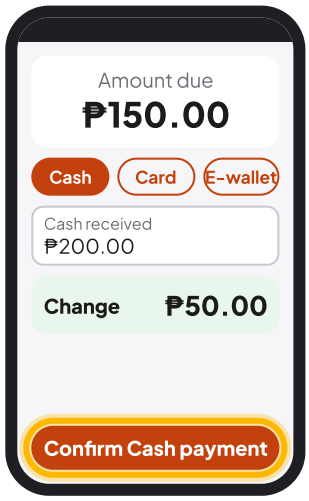
Real screen from the app

3 Take the payment

Choose **Cash**, **Card** or **E-wallet** (GCash, Maya).

For cash, type how much the customer gave in **Cash received**. The app shows the **Change** to give back.

Tap **Confirm Cash payment**. Done! Tap **New sale** for the next customer.



PART 5 · CONNECT THE PRINTER

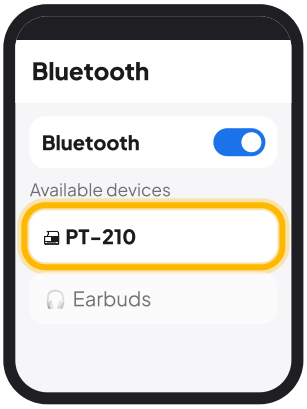
Print receipts

For Bluetooth receipt printers (58 mm or 80 mm). No printer? Skip this part; the app works without one.

1 Pair the printer with the phone

Turn the printer **on**. On the phone, open **Settings** → **Bluetooth**, turn Bluetooth on and tap the printer's name (often starts with *PT-* or *MTP-*).

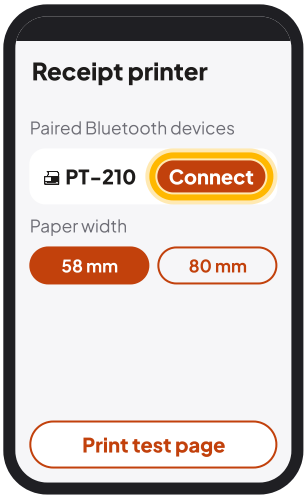
🔢 If it asks for a code, try **0000** or **1234**.



2 Connect it in AIAH POS

Go to **More** → **Receipt printer**. Under **Paired Bluetooth devices**, tap **Connect** next to your printer.

Choose your **Paper width** (58 mm is the small one) and tap **Print test page**.

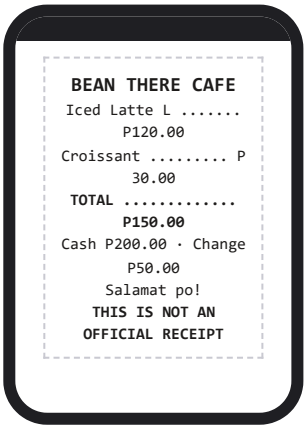


3 Choose how receipts print

Turn on **Print automatically after each sale** to print every receipt by itself. Otherwise, tap **Print receipt** on the **Sale complete** screen.

You can also print your logo and a message at the bottom, like *"Salamat po! Come again."*

ℹ️ Receipts end with **"THIS IS NOT AN OFFICIAL RECEIPT"**. AIAH POS receipts are for your customers' reference.



PART 6 · END OF THE DAY

Close up and keep your data safe

Two minutes at closing time saves a lot of trouble.

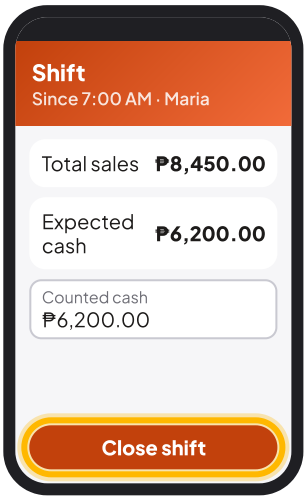
1 Close your shift

On the selling screen, tap **Shift since…** at the top. You see today's sales and the **Expected cash** in the drawer.

Count the real cash, type it in **Counted cash**, and tap **Close shift**.

If the numbers don't match, the app shows how much is short or over. Write the reason in the note.

Took money out for supplies during the day? Use **Cash in / out** on the same screen, so the count stays correct.

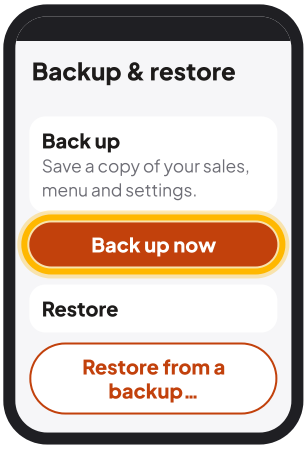


2 Back up your sales

Go to **More** → **Backup & restore** and tap **Back up now**. Save the file to **Google Drive** or send it to yourself on **Messenger**.

If the phone is lost or broken, you can put everything back on a new phone with **Restore from a backup…**

Do it **every few days**. When your backup is out of date, **More** shows a red reminder.



3 See how your shop is doing

More → **Reports** shows sales by day, best-selling products, busy hours and payment methods. **More** → **Export sales** makes a **PDF** or **Excel** file you can send to your accountant.

Customer changed their mind? Owners can **void** a sale in **More** → **Sales history**.



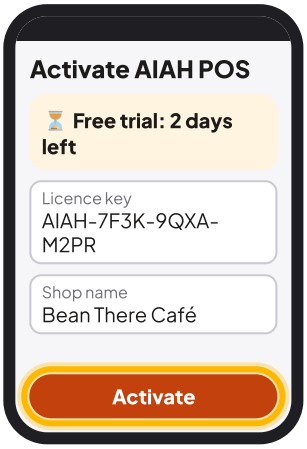
PART 7 · ACTIVATE YOUR LICENCE

Keep using AIAH POS after 7 days

After you buy, we send you a licence key. You need internet only for this one step.

1. Connect the phone to the internet (Wi-Fi or mobile data).
2. Go to **More → Licence**. After the trial ends, the app opens this screen by itself.
3. Type your **licence key**, for example *AIAH-7F3K-9QXA-M2PR*, and your **shop name**.
4. Tap **Activate**. Done! From now on the app works **without internet**.

One key works on **one phone**. Your sales and menu stay when you activate; nothing is deleted. Changing phones? Message us and we will move your key.



★ Golden rules

Never uninstall AIAH POS to update it. Uninstalling deletes all sales and the menu on the phone. To update, just install the new version over the old one.

Back up every few days (More → Backup & restore) and keep the file in Google Drive.

Keep your owner PIN secret. Give staff their own cashier account in More → Manage users.

Small updates come by themselves when the phone is online. Close and open the app to use them.

Need help? We're here.

Send us a screenshot of where you are stuck.

Facebook: Aiah Digital · Email: jrtechnology@gmail.com

Website: aiah-pos-web.vercel.app